



APPENDIX

C

2019-2024 Community Work Program

**Report of
Accomplishments**

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2019-2024 Community Work Program

Report of Accomplishments

ID	Description of Activity	Status	Status Notes
LAND USE			
1.1.	Further Brookhaven as a walkable and bikeable community.		
1.1.1.	Implement recommendations for new parks, trail systems and improvements to existing parks identified in the Parks and Recreation Master Plan.	Ongoing	The City will continue to advance projects/initiatives identified in the master plan.
1.1.2.	Implement recommendations of the Comprehensive Transportation Plan that promotes walkability and bikeability.	Underway	The City is completing its Multimodal Study in 2024 and will advance projects/initiatives identified study in time frame recommended. The City will also continue to implement the Comprehensive Transportation Plan.
1.1.3.	Identify opportunities to promote neighborhood commercial centers in targeted areas through incentives or other mechanisms.	Ongoing	This is ongoing work of the Department of Economic Development.
1.1.4.	Achieve Bicycle-Friendly Community Status as recognized by the League of American Bicyclists within the next five years.	Underway	Pursued and received honorable mention 2023. We received the bicycle friendly report card and the feedback to improve will be reviewed.
1.2.	Review tree ordinance (ensure appropriate protection).		
1.2.1.	Review the tree ordinance to ensure that it is working effectively and amend the ordinance, if necessary. Include alternative planting standards (e.g. large planters in public places and parking structures).	Completed	Tree Ordinance was rewritten in 2021.
1.3.	Address visual clutter in the community.		
1.3.1.	Continue Code Enforcement efforts.	Ongoing	This is ongoing work of the Department of Community Development. Moved to "Related Policies" (Section 5.3) in 2044 Comprehensive Plan.
1.3.2.	Review and amend sign ordinance as needed.	Completed	
1.4.	Further health and exercise in the community through supportive infrastructure and design.		
1.4.1.	Consider the adoption of the Ashford Dunwoody Master Active Living Plan and amend the PC zoning district as appropriate.	Cancelled	Elements of the plan have been incorporated in and/or addressed through Citywide planning initiatives and investments. PC zoning has limited applicability in the Brookhaven at this point.
1.4.2.	Consider recommendations of the Master Active Living Plans for the Ashford Dunwoody Study Area and the Buford Highway Corridor Study Area.	Cancelled	Elements of the plan have been incorporated in and/or addressed through Citywide planning initiatives and investments. PC zoning has limited applicability in the Brookhaven at this point.

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1.4.3.	Pursue Healthy Communities designation by CDC or other entity (Requires further research by planning team)	Completed	Accomplished in 2020
1.4.4.	Identify locations for community gardens.	Ongoing	The City has implemented gardens at Briarwood Park and Brookhaven Park and continues to look for additional opportunities.
1.4.5.	Implement a community garden program.	Completed	
1.5.	Continue planning efforts that refine and implement the vision and recommendations of the Comprehensive Plan 2034 document and the Character Area Study.		
1.5.1.	Investigate possibility of establishing design guidelines for Blackburn Park Neighborhood Center.	Postponed	Other studies have been prioritized for this area of Brookhaven. This has been moved to new work program under Special Use Area Plans. This project is being merged as part of Action SG.1.2. in updated CWP, specifically the "Johnson Ferry Rd at Ashford Dunwoody Road" Special Use Area.
1.5.2.	Investigate possibility of establishing design guidelines for Clairmont Road.	Completed	Complete in 2019 in partnership with Chamblee
1.5.3.	Review sidewalk ordinance and ability to waive/ vary standards in consideration of trees and other existing site features.	Completed	Ordinance updated 2019
1.5.4.	Develop Special Area Plans for targeted nodes and corridors of the city.	Underway	Completed: Windsor Osborne, Clairmont Road, and Buford Highway Activity Nodes studies. Additional Special Use Area Plans are recommend to continue in the 2024-2029 Community Work Program.
1.5.5.	Review Zoning Ordinance to determine if infill housing requirements are needed.	Completed	
1.5.6.	Review Zoning Ordinance to determine if additional pedestrian safety measures should be included in development regulations.	Completed	
1.5.7.	Ensure pedestrian safety and multimodal options continue to be provided through implementation of the Comprehensive Transportation Plan and Bicycle, Pedestrian, and Trail Plan.	Ongoing	The Multimodal Study (anticipated adoption in mid 2024) will help advance these priorities. The Multimodal Study will replace the Bicycle, Pedestrian, and Trail Plan.
1.5.8.	Consider soundproofing standards for new developments near the Peachtree-DeKalb Airport and ensure compatible development in the area.	Cancelled	It was determined that this should not be government regulated.
1.5.9.	Ensure pedestrian safety and multimodal options continue to be provided through implementation of the Comprehensive Transportation Plan and Bicycle, Pedestrian, and Trail Plan.	Cancelled	Duplicate 1.5.7
1.5.10.	Develop separate character area for annexation area south of I-85.	Completed	



ID	Description of Activity	Status	Status Notes
1.5.11.	Review land development and subdivisions code to ensure alignment with comprehensive plan policies and recommendations.	Ongoing	Completed review in 2020. This item has been reworded and incorporated in the 2024-2029 Community Work Program.
1.6	Install a bicycle and pedestrian bridge connection through the Brookhaven MARTA station across Peachtree Road.		
1.6.1	Discuss as MARTA TOD project is considered.	Underway	City Center Master Plan completed; it advanced this discussion. Started City Hall project. Continuing to look for additional TOD opportunities with bridge as part of discussion. This action has been reworded and incorporated in 2024-2029 Community Work Program.
COMMUNITY FACILITIES AND RESOURCES			
2.1.	Preserve the city's tree canopy.		
2.1.1.	See 1.2.1.	Completed	
2.2.	Stormwater management: evaluate existing program to ensure sufficient capacity to meet needs.		
2.2.2.	Review City's adopted stormwater management ordinances and update to reflect recommendations of the Metropolitan North Georgia Water Planning District 2017 Water Resources Management Plan.	Completed	Adopted model ordinance in 2020.
2.2.3.	Explore conversion of 100 year flood FEMA sites and other vacant lands to stormwater management facilities.	Ongoing	This is an ongoing activity. The City continues to explore and identify opportunities for such facilities in City.
2.3.	Identify infrastructure and utility capacity improvements (water and sanitary sewer) needed to support Future Land Use Plan.		
2.3.1.	Collaborate with DeKalb County regarding water and sewer capacity needs to meet City's Future Land Use Plan, as laid out by the Character Area Map and defining narrative.	Ongoing	City continues to coordinate with County.
2.4.	Leverage city's creek system for greater access by community, while protecting their long term health and viability.		
2.4.1.	Implement recommendations of City's Parks and Recreation Master Plan.	Underway	Implementation of this plan is underway.
2.4.2.	Evaluate stream bank restoration on park property.	Ongoing	The City continues to protect streams and identify opportunities.
2.4.3.	Deploy stream bank restoration.	Underway	City has completed one project and has one underway. The City will continue to deploy other restoration projects as identified by City.
2.5.	Establish a Town Center.		
2.5.1.	Determine components and needs of a Town Center.	Completed	
2.5.2.	Undertake a Master Plan to explore strategic location and desirable attributes of Brookhaven's long-term City Hall and civic area needs.	Completed	
2.5.3.	Explore/inventory available sites.	Completed	Addressed in City Centre Master Plan (completed 2021). Sites also inventoried a part of zoning code work.

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2.5.4.	Begin process to secure sites for Civic/City Center.	Completed	City Hall construction began on the MARTA site in 2023.
2.6.	Improve coordination with DeKalb County Schools or consider development of a charter school system.		
2.6.1	Develop a coordination program or memorandum of understanding (MOU) with school boards or system personnel to share information on school siting, forecasts, joint use of facilities, infrastructure plans, bus routes, and safe routes to school.	Ongoing	The City has an annual meeting and monthly coordination meeting with DeKalb County School System to align school forecasting with anticipated development.
2.7.	Document historic resources.		
2.7.1.	Undertake a historic and archaeological resource survey (including cemeteries)	Completed	
2.7.2.	Develop historic guidelines for identified resources.	Completed	
2.8.	Ensure access to emergency services.		
2.8.1	Evaluate ability to maintain emergency services.	Completed	City has an established police department and 911 dispatch center, and otherwise coordinates closely with DeKalb County regarding fire services.
2.8.2.	Implement related recommendations of Comprehensive Transportation Plan.	Ongoing	Implementing the recommendations of the Comprehensive Transportation Plan is an ongoing activity.
2.8.3	Construct new public safety building.	Completed	Constructed in 2023.
2.8.4	Implement security camera and license plate reader program as part of park plan development including the greenway.	Completed	
ECONOMIC DEVELOPMENT			
3.1.	Continue to enhance, diversify, and attract business establishments and unique restaurants.		
3.1.1.	Inventory current local service establishments and determine if additional services are needed.	Ongoing	
3.1.1.a.	Create a citywide Economic Development Plan and Market Strategy.	Completed	
3.2.	Identify opportunities for community festivals and events.		
3.2.2.	Promote and advance these events as a platform to celebrate the various cultures represented within the city.	Ongoing	The International Festival started 2023 and is an ongoing, annual event that the City is implementing alongside the Cherry Blossom Festival.
3.2.3.	Utilize these events to provide an avenue for local business promotion. An event like "Taste of Brookhaven" could highlight the unique restaurants and catering services in town.	Ongoing	The International Festival started 2023 and is an ongoing, annual event that the City is implementing alongside the Cherry Blossom Festival.
3.3.	Use the Buford Highway Economic Development Strategy to drive development of a citywide Economic Development Strategy.		
3.3.3.	Evaluate economic opportunities in proximity to the DeKalb-Peachtree Airport (PDK).	Completed	This is a resource that is leveraged as an ongoing economic development efforts.

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3.4.	Establish additional incentives to encourage sustainable development in the city.		
3.4.1.	Identify impactful incentives that align with economic development goals once they have been established in the citywide Economic Development strategy.	Ongoing	This is an ongoing activity of the Department of Economic Development.
3.5.	Identify ways to regularly engage business community in feedback on city needs and concerns and vice versa.		
3.5.1.	Develop a business retention and expansion program to gain feedback on needs and concerns.	Ongoing	This is an ongoing activity of the Department of Economic Development.
3.5.2.	Develop and continually evaluate the criteria for business retention and expansion visits, in addition to size, and ensure the data that is collected is actionable.	Ongoing	This is an ongoing activity of the Department of Economic Development.
3.5.4.	Maintain a relationship with Brookhaven businesses.	Ongoing	This is an ongoing activity of the Department of Economic Development. Removed from work program.
3.5.5.	Promote and operate the City's business incubation center.	Cancelled	City is encouraging the creation of an incubator space by the private sector.
3.6.	Leverage the Brookhaven MARTA station to encourage further desirable development along the Peachtree Corridor.		
3.6.1.	Incorporate relevant components of the Comprehensive Transportation Plan and planned transit-oriented development into Economic Development Strategy.	Completed	
3.7.	Streamline information accessibility between economic development partners and for site selectors and prospective companies.		
3.7.1.	Maintain and leverage a comprehensive, up-to-date database of the City's available and developable real estate portfolio.	Ongoing	This is an ongoing activity of the Department of Economic Development.
3.8.	Ensure a well-rounded view of the city through coordinated data analysis.		
3.8.1.	Maintain data profiles for the website, provide economic development data analytics for the City, and fulfill data requests from prospective businesses and site selectors.	Underway	Scheduled for completion in 2025-2026.
3.8.2.	Incorporate examination of national and metro wide best practices and peer city benchmarking into periodic City data analysis.	Underway	Scheduled for completion in 2025-2026.
3.8.3.	Partner with the Brookhaven Development Authority, local business leaders, and other potential partners to align economic development goals and metrics.	Underway	Scheduled for completion in 2025-2026.
3.8.4.	Develop work program as part of the citywide Economic Development Plan.	Completed	
3.9.	Optimize efforts and resources at county and regional levels		
3.9.1.	Identify programs and funding mechanisms that the City, local business leaders, and other economic development partners can leverage within economic development initiatives.	Underway	Scheduled for completion in 2025-2026.

ID	Description of Activity	Status	Status Notes
POPULATION			
4.1.	Complete a strategic wayfinding and branding study for the city that considers signage, lighting and landscaping unique to Brookhaven.		
4.1.1.	Complete strategic lighting and landscaping study for City Rights of Way.	Completed	
4.2.	Promote lifelong communities.		
4.2.1.	Complete the Atlanta Regional Commission Local Government Lifelong Communities Assessment Survey.	Postponed	ARC's program has been on hold; this initiative has been carried over to 2034 Comprehensive Plan as a policy in Section 5.3.
4.2.2.	Identify appropriate facilities, programs, and policies to further Brookhaven as a Lifelong Community.	Ongoing	This initiative has been carried over to 2034 Comprehensive Plan as a policy in Section 5.3.
4.2.3.	Evaluate codes, services and practices to identify regulatory barriers that obstruct the support of Lifelong Communities Principles.	Ongoing	City continues to evaluate codes for life long growth. This initiative has been carried over to 2034 Comprehensive Plan as a policy in Section 5.3.
4.3.	Promote opportunities for community members from all districts to serve on boards or committees.		
4.3.1.	Create an application process for citizens interested in serving on appointed boards and commissions.	Completed	
4.4.	Enhance City's communications with public.		
4.4.1.	Hold public forums, offering community members an opportunity to learn about government services.	Ongoing	This is an ongoing activity of the City.
4.4.2.	Continue to provide e-newsletter option to community members as well as quarterly print newsletters to all community members.	Ongoing	This is an ongoing activity of the Communications Department.
4.4.3.	Create a biannual City magazine.	Cancelled	We redirected our focus and resources to engaging our international community.
4.5.	Grow the City's arts and cultural offerings.		
4.5.1.	Develop a public art program via ordinance.	Completed	
4.5.2.	Implement a public art program.	Completed	Arts and Cultural Commission was created is responsible for the arts policy
4.5.3.	Identify incentives for incorporation of public art in private development; coordinate with action 1.1.1.	Underway	Added incentives but the City continues to look for more opportunities.
4.5.4.	Continue to promote City led or partnered activities and events.	Cancelled	This is business as usual and has been removed from work program.
4.6.	Provide translation services for all city services (hire Spanish speaking staff).		
4.6.1.	Coordinate with translation service providers or hire staff directly to ensure communications targeted toward non-English speaking citizens.	Completed	This has been completed and is business as usual.
4.7.	Promote workforce development programs for citizens as needed		
4.7.1.	Link community members with program offerings from various service providers.	Ongoing	This is an ongoing initiatives of the City.

ID	Description of Activity	Status	Status Notes
HOUSING			
5.1.	Preserve safe and affordable housing in the community.		
5.1.1.	As multi-family housing redevelops in community, provide incentives for providing affordable housing as a percentage of units.	Completed	10% affordable housing required for all multifamily properties requiring rezoning or SLUP. Density and height incentives for affordable housing
5.1.2.	Continue code enforcement efforts related to housing.	Cancelled	This is ongoing work of the Department of Community Development. Moved to "Related Policies" (Section 5.3) in 2044 Comprehensive Plan.
5.1.2.a.	Add additional code enforcement as necessary.	Cancelled	The City concluded additional officers were not needed.
5.1.2.b.	Cross-train police officers for code enforcement needs (after hours).	Cancelled	This is business as usual and has been removed from work program.
5.1.3.	Continue Police Department's Crime Free Housing Program/Addition of Video Monitoring and License Plate Readers throughout City	Underway	Addition of Video Monitoring and License Plate Readers throughout City has been completed. The Crime Fee Housing Program is an ongoing initiative.
5.2.	Work with DeKalb County to target HUD funding for improvement and preservation of affordable housing in city.		
5.2.2.	Conduct interior apartment audit program per ordinance.	Ongoing	This is an ongoing activity of the City.

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